



**Approval for courses outside CEAS**

The policy of the CEAS is that all COE Graduate students seeking to take classes outside of the CEAS must obtain approval from their advisor, their School Graduate Chair and Associate Dean of Graduate Studies before they can enroll in the class. Students who fail to obtain the proper approvals will be subject to having their UGS scholarships revoked. If a UGS is revoked the student will be responsible for payment of fees and tuition associated with the scholarship removal.

Department: \_\_\_\_\_ Degree Goal: \_\_\_\_\_

Name: \_\_\_\_\_ ID# M\_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Total # of Courses taken to date : \_\_\_\_\_ GPA: \_\_\_\_\_

**I request to take the following course outside CEAS:**

\_\_\_\_\_

Course Title

Course Number	Section#	Credit Hr	Level G/UG	Term	Year
_____	_____	_____	_____	_____	_____

Explain why this course is necessary to be taken and why a comparable course or alternative course cannot be found in the COE. Be specific if more room is needed continue your explanation on the back.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Approvals:**

Advisor's Name \_\_\_\_\_ Signature: \_\_\_\_\_

School Graduate Chair Name \_\_\_\_\_ Signature: \_\_\_\_\_

If approved please explain why a comparable course or alternative course cannot be taken in the CEAS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Associate Dean Signature \_\_\_\_\_